

**Minutes of a meeting of Cabinet  
held on Monday, 3rd June, 2019  
from 4.00 pm - 4.28 pm**

**Present:** J Ash-Edwards (Chair)  
J Llewellyn-Burke (Vice-Chair)

J Belsey  
R de Mierre

S Hillier  
A MacNaughton

N Webster

**Absent:** Councillors

**Also Present:** Councillors

**1. TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS IN RESPECT OF ANY MATTER ON THE AGENDA.**

Councillor Stephen Hillier declared a personal interest as a serving Member of West Sussex County Council.

**2. TO RECEIVE APOLOGIES FOR ABSENCE.**

None.

**3. TO CONFIRM MINUTES OF THE PREVIOUS MEETING.**

The minutes of the meeting held on 29 April 2019 were agreed as a correct record and signed by the Leader.

**4. TO CONSIDER ANY ITEMS THAT THE LEADER AGREES TO TAKE AS URGENT BUSINESS.**

None.

**5. ACCEPTANCE OF THE RECOMMENDATIONS CONTAINED IN THE SLAUGHAM NEIGHBOURHOOD PLAN.**

Tom Clark, the Head of Regulatory Services introduced the report. He noted that the report had been to examination and the examiners suggestions had been incorporated. If the neighbourhood plan is accepted it will go to a referendum on 25 July 2019.

The Cabinet Member for Housing and Planning and Ward Member welcomed the report and noted that Slaugham Parish Council did not need to accept more sites for housing due to the development at Pease Pottage. They had looked objectively at two sites and were happy to accept the Independent Examiner's modifications.

The Cabinet Member for Community commented that the plan sets out a vision for the parish and without the plan the village is vulnerable to development. He noted the large amount of work in preparing the plan and thanked those involved.

The Leader welcomed the work of Slaugham Parish Council to get the plan through the examination and then moved to the recommendations which were agreed unanimously.

## **RESOLVED**

That Cabinet agreed;

- a) To formally accept the Examiner's recommended modifications to the Slaugham Neighbourhood Plan to enable the Plan to proceed to Referendum;
- b) To publish the 'Decision Statement' as set out at Appendix 2 of the report.

## **6. LOCAL DEVELOPMENT SCHEME 2019.**

Tom Clark, the Head of Regulatory Services introduced the report. He noted that the Local Development Scheme is updated annually and Cabinet had approved previous schemes. He confirmed that the publication date is 13 June 2019.

The Cabinet Member for Housing and Planning noted this was a legal requirement and forms part of the District Plan. He confirmed that Cabinet Members work closely with Town and Parish Councils.

The Cabinet Member for Economic Growth welcomed the report.

The Leader then moved to the recommendations which were agreed unanimously.

## **RESOLVED**

Cabinet resolved to:

- Approve the Council's updated Local Development Scheme (Appendix 1) for publication on the 13 June 2019.

## **7. FINANCIAL OUTTURN 2018/19.**

Peter Stuart, the Head of Corporate Resources introduced the report. He confirmed that the final revenue position for the year was an under-spend of £799,000 mainly due to over performance on income. The additional income predominantly related to rent, car parking charges, recycling credits and asset-generated income. He noted that there had been similar over-performance in treasury management interest and the local authority property fund; and that the purchase of two tenanted commercial properties would continue to provide rental income in the future.

The Members welcomed the report and noted the prudent way the Council's funds are managed. They noted that Members and Officers should be commended for their efforts. Members observed the increase in award of disability grants enabling residents to live independently at home or be discharged quicker from hospital. The Leader noted the positive impact of these grants on peoples' lives.

The Cabinet Member for Community highlighted the installation of Changing Places facilities in the main towns and funds provided to medical practices in Haywards Heath and Lindfield.

The Deputy Leader noted her approval in the way Council funds are managed and the additional income from investment properties would allow for improvements in services.

The Cabinet Member for Economic Growth acknowledged the new investment in technology for car parking from Reserves and the replenishment of funding towards economic and community grants. The Head of Corporate Services confirmed that if there had been no underspend then a contribution could have been made from the General Reserve.

The Cabinet Member for Environment and Service Delivery welcomed the report and noted that the boost of grants to communities can make a real difference to the street scheme and landscapes. The opportunities to bid for these grants should be well publicised.

The Cabinet Member for Housing confirmed the progress of the temporary accommodation project and noted that six houses were occupied, four more had been purchased and one had recently been returned by Clarion, for a total of 11 properties. He confirmed that one occupant of the temporary accommodation now has a permanent home.

The Cabinet Member for Customer Service welcomed the use of reserves to support small businesses to use digital technology.

The Leader commended the report which resulted in a positive end to the financial year and thanked the Head of Corporate Resources. The Council were now in a position of financial strength especially as the Council no longer receives grants from central government. There had been no cuts to services and a significant investment in areas.

The Leader then moved to the recommendations which were agreed unanimously.

## **RESOLVED**

Cabinet noted the contents of the report, and recommended to Council:

- (i) that grant income as set out in paragraph 13 to 18 and 20 to 25 of this report be transferred to Specific Reserves;
- (ii) that grant income as set out in paragraph 19 of this report be transferred to General Reserve;
- (iii) that balance of interest totalling £360,127 as set out in paragraph 27 is transferred to the General Reserve;
- (iv) that Dividend income totalling £17,369 as set out in paragraph 30 is transferred to the General Reserve;
- (v) that the 2019/20 capital programme be increased by £966,000 as a result of slippage of some 2018/19 capital projects as detailed in Table 2;

- (vi) that £14,823 be transferred to the Car Parking Strategy Specific Reserve as detailed in Appendix C note 32;
- (vii) that £3,177 be transferred to Burgess Hill Growth Specific Reserve as detailed in Appendix C note 17;
- (viii) that the revenue underspending in 2018/19, totalling £459,000, be transferred to Specific Reserves as set out in Table 1.

**8. QUESTIONS PURSUANT TO COUNCIL PROCEDURE RULE 10 DUE NOTICE OF WHICH HAS BEEN GIVEN.**

None.

The meeting finished at 4.28 pm

Chairman